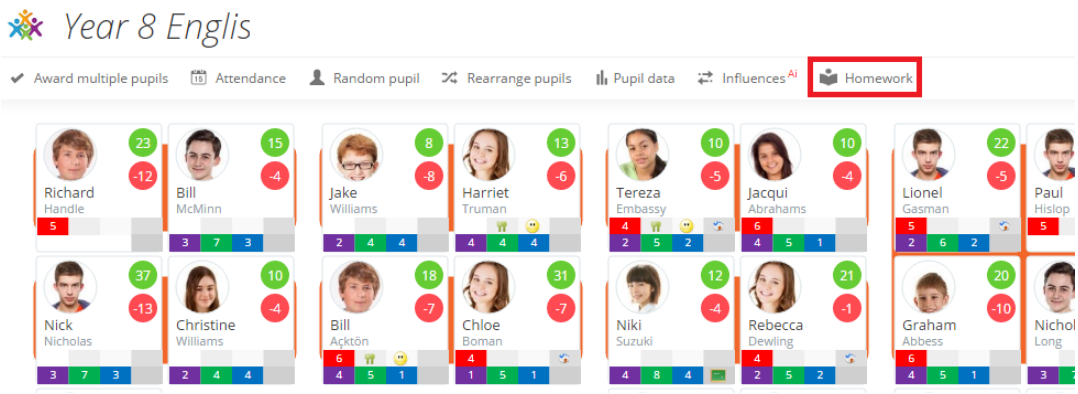
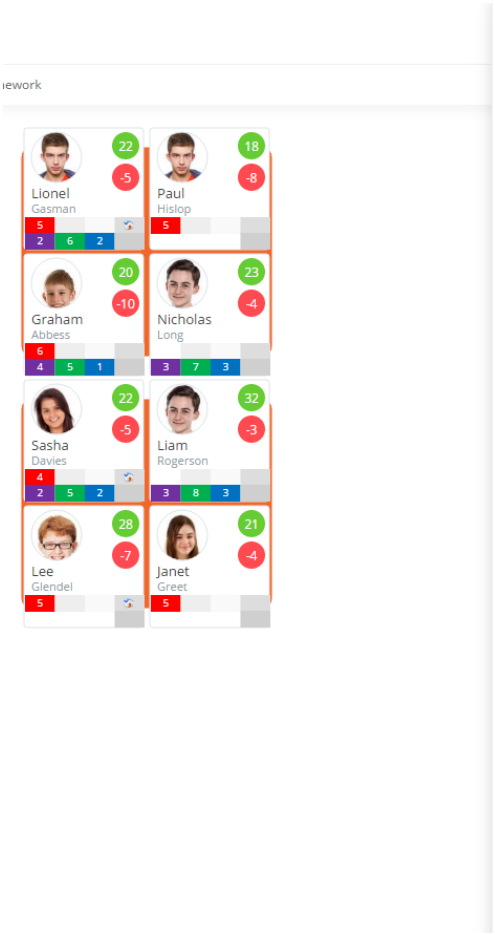
How to set homework

To set homework begin by starting your lesson from the class list.

There is then a new 'Homework' button highlighted below.



This will open up the 'Homework' slideout in the 'Set homework' view. You are then able to customise the homework task to your liking. You can give it a title, description, issue and due date, estimated completion time and also upload any files/add any links that your students will need to complete the task. Please remember that title, description, issue and due dates and estimated completion time are required fields. Once you are happy with the homework content click 'Publish homework task' to save the homework and have it issued to the class. The 'Clear all' button will remove any information you have added.



Homework

Set homework | View homework

Title *

Enter a title

Describe the task for your students *

Issue date * 23/6/201

Due date *

Estimated completion time * Minutes

Upload files

Choose File No file chosen UPLOAD

(25MB) limit

Add web links (optional)

Example: http://www.classcharts.co.uk/link

Copy and paste urls and then press enter to add another one.

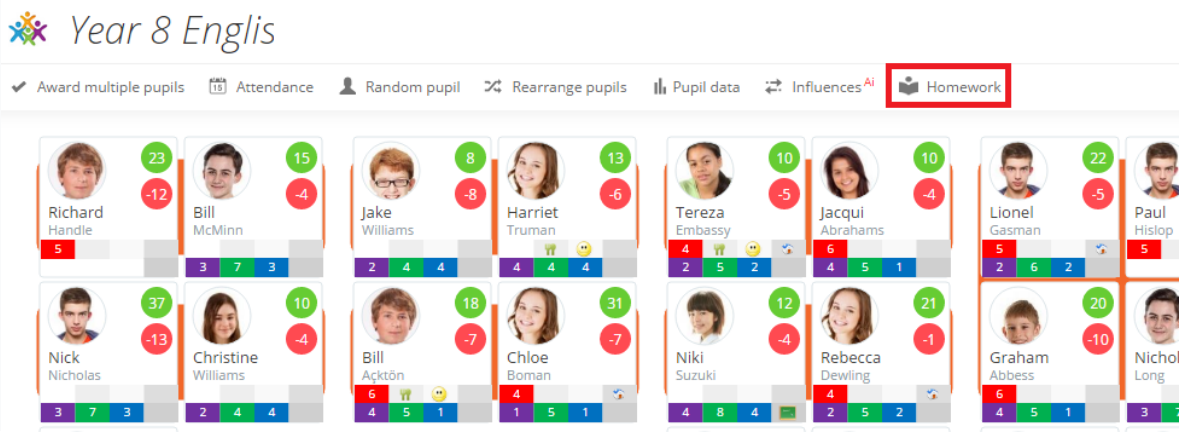
PUBLISH HOMEWORK TASK USE A TEMPLATE CLEAR ALL

How to view previously set homework and mark submission

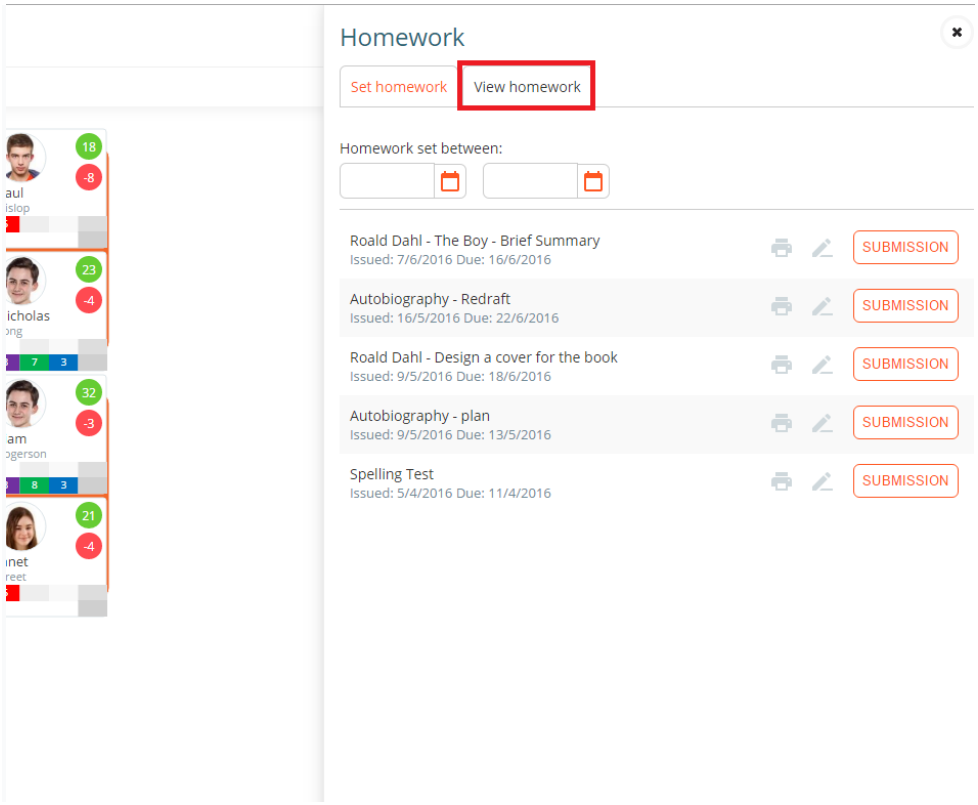
There are 2 different ways to see your previously set homework and to mark submission.

For the first method, begin by starting your lesson from the class list.

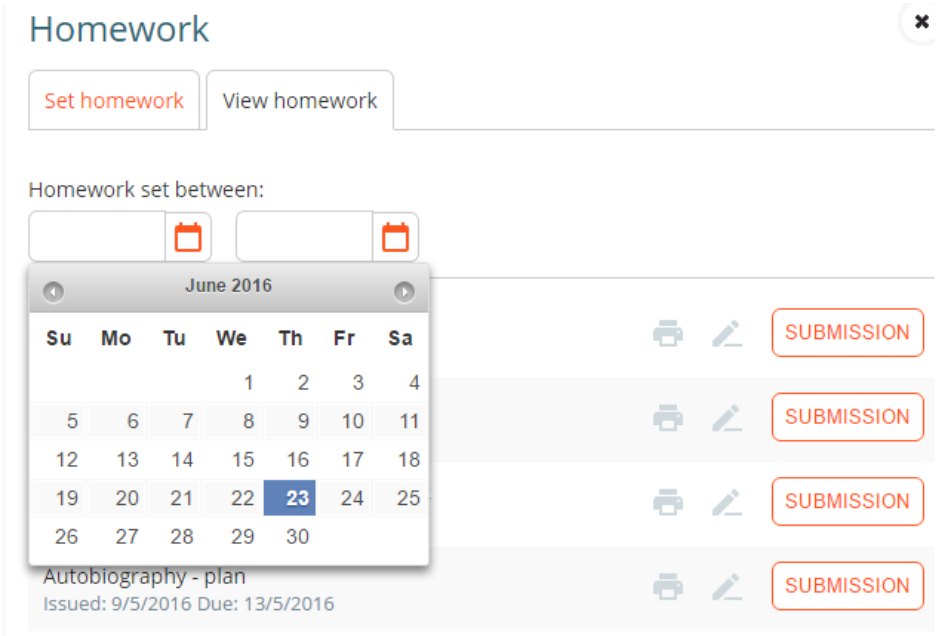
There is then a new 'Homework' button highlighted below.



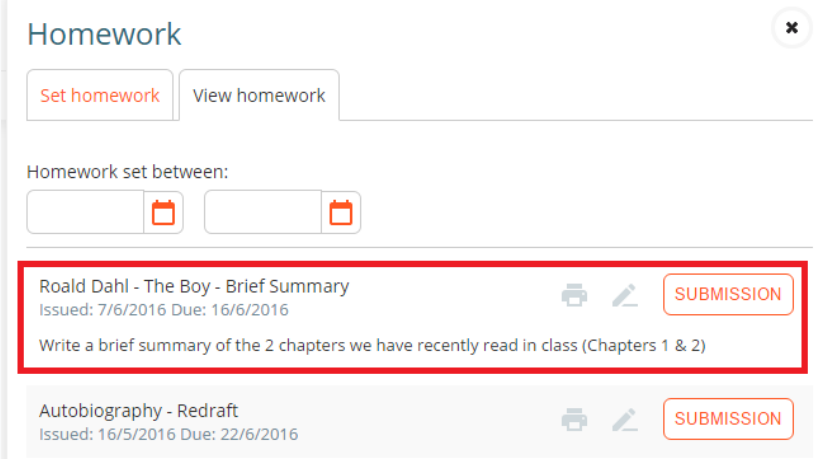
The homework slide out will then appear in the 'Set Homework' tab. Click the 'View homework' tab to see all homeworks set in that class.



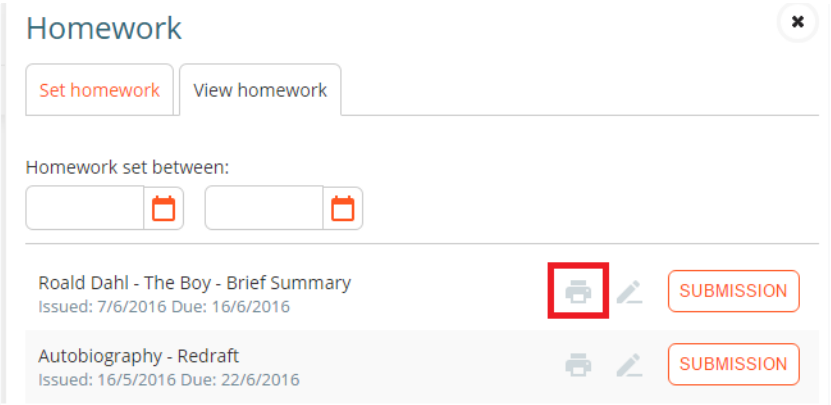
You will initially see a list of every homework set in the current class but you can use the date selectors to see homework set between a specific date range.



To view the description of the homework - click the homework title and this will expand the row.

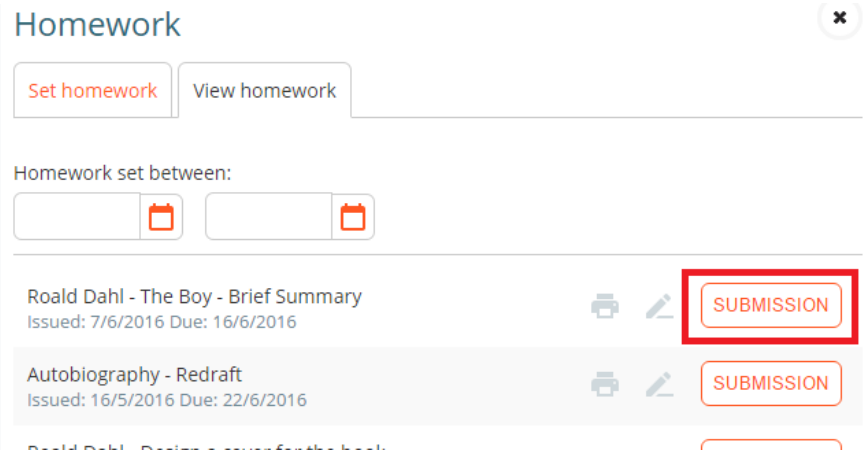


To print the homework slip, which contains all the information you added to the homework then hit the 'Print' icon.



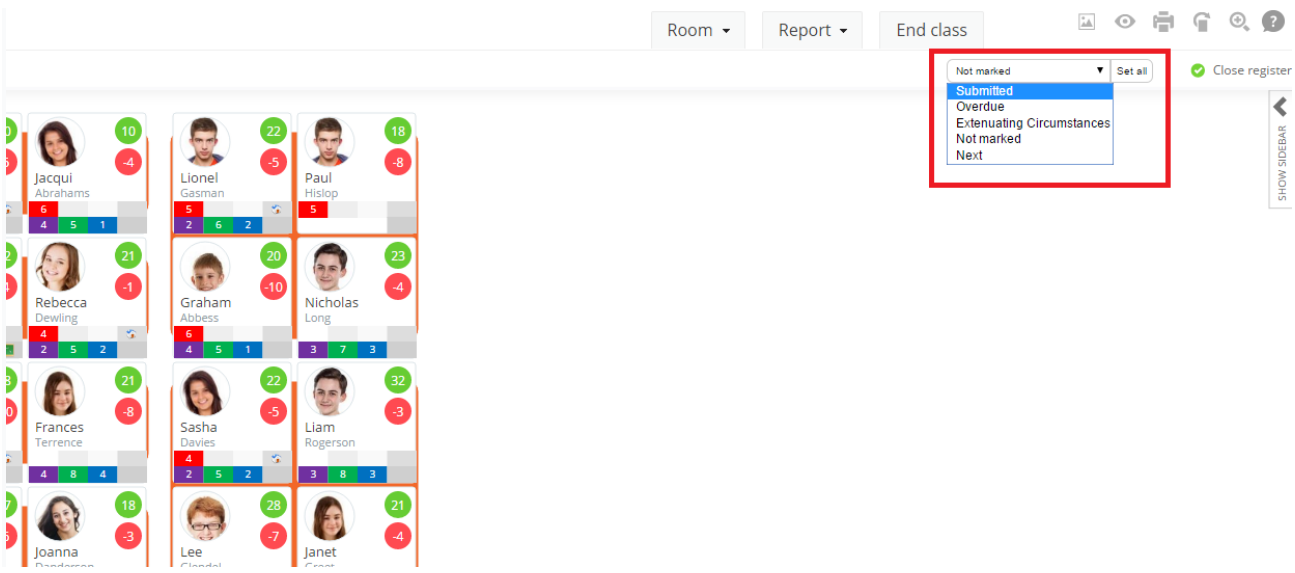
To edit any details in the previously set homework, click the 'Pencil' icon. You will then be able to change any of the homework details and click 'Save homework task' to save the changes.

To check Submission start by clicking the SUBMISSION button

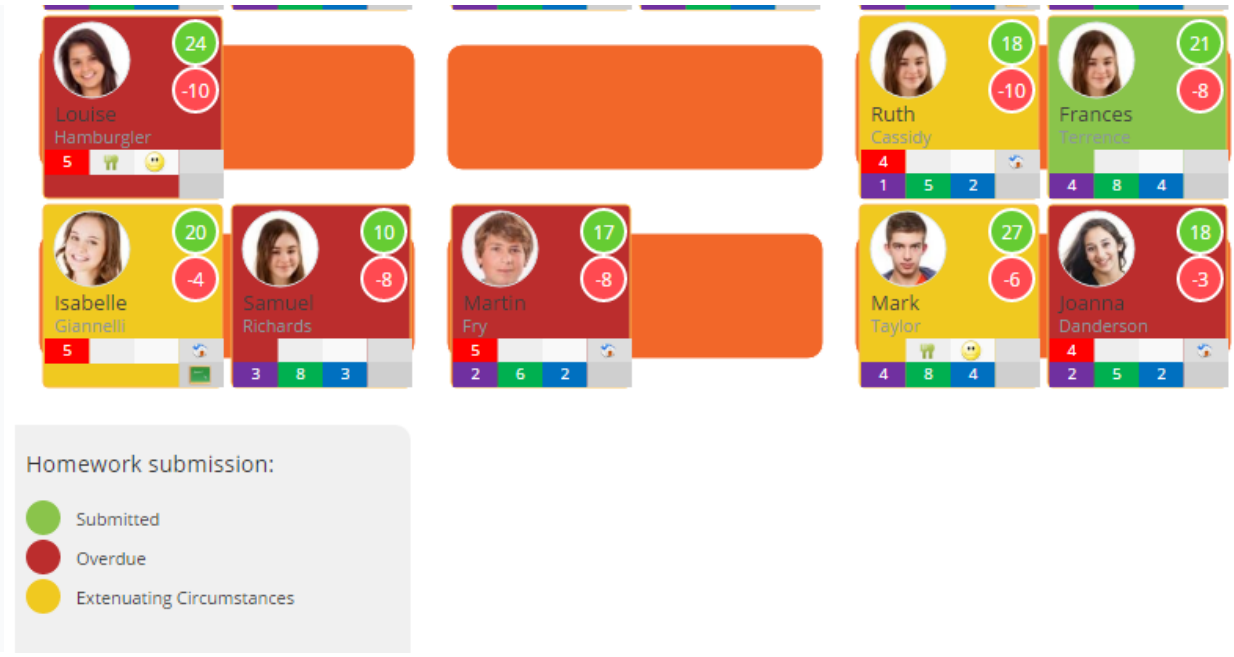


After clicking submission, the sidebar will be hidden and the homework register will open. By default all pupils will be set to 'Not marked'. There are two ways of setting the student homework submission status.

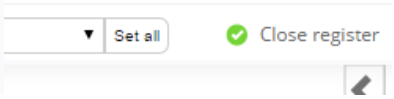
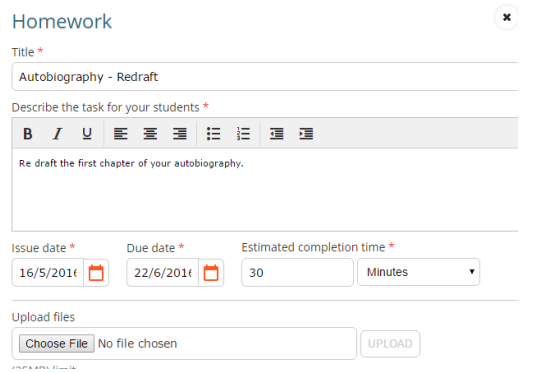
You can set all pupils in the class to the same status by using the dropdown menu in the top right and selecting 'Set all'.



To change the status of individual cards simply click the card you wish to change. The different colours are explained in the screenshot below.



To finish the submission process, click on 'Close register' in the top right hand corner.



You can also mark homeworks from the 'End of Class' report. When the due date of a homework passes, the homework will appear on this report screen. You can then click the relevant square for each pupil to change submission status. Clicking the date above a column will open up the 'Edit' homework slideout.